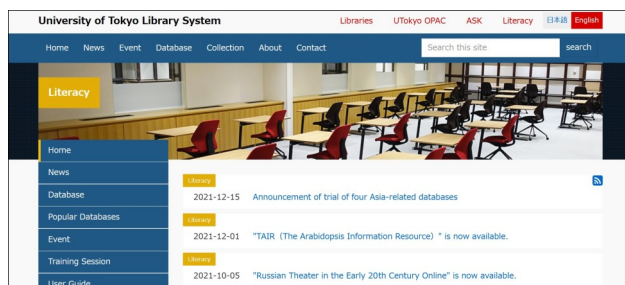## E-resources frequently used in ERI

We offer links pages on our website to help you find E-resources that are frequently used by ERI members.

● E-books (AGU Book Series), Databases(GeoRef, GeoScience-World, Newspapers, etc.)
   https://www.eri.u-tokyo.ac.jp/tosho/dblist-e.html
● List of the foreign online journals that are frequently used in the ERI
   https://www.eri.u-tokyo.ac.jp/tosho/online/onlinej.html

Literacy
   https://www.lib.u-tokyo.ac.jp/en/library/literacy

"Literacy" website is where you can search, use and learn academic information available at the University of Tokyo.

Available E-resources from off-campus

Off-campus access to the electronic resource is available to enrolled students, faculty, staff, and authorized affiliates of UTokyo, using the authentication service below. (The E-resource is accessible only on campus.)

●EZproxy

https://www.lib.u-tokyo.ac.jp/en/library/literacy/user-guide/campus/offcampus/ezproxy

Users must respect the terms and conditions of use of E-journals
The use of electronic journals is conditioned by agreements between UTokyo and publishers.

[Prohibited acts]
1.Using the service for purposes not connected with individual research or education.
2.Transmitting information to a third party by electronic means.
3.Unauthorized downloads:
 - Systematic or programmatic downloading
 - Downloading a large volume of data in a short time

Photocopy

A photocopier is available in the map room for use by:
 - ERI members: ID card required

 - For other than the above: Contact the library staff for assistance.
 You must comply with the Copyright Law of Japan when you photocopy library material.

Request to purchase materials

We accept recommendations for new materials to be added to the library at any time. (limited to ERI members)
We are happy to receive requests for enriching library collections.
http://eri-portal.eri.u-tokyo.ac.jp/_layouts/LibForm01/
(**Accessible only from ERI network**)

Database for special collections

ERI Library has more than six hundred volumes of old books related to earthquakes, volcanoes, and natural disasters, as well as woodblock prints from the Edo era, such as *Kawaraban* (news fliers). They can be searched through the Database for special collections owned by the ERI Library of the University of Tokyo.
https://wwweic.eri.u-tokyo.ac.jp/tokubetsu/

This database contains page images of materials, which are available for reading. If you wish to use them in a publication as reference, obtain permission in advance. (For additional information, contact us.)

Need help?

If you need help finding materials or using E-resources, contact us at the ERI Library service counter. The ASK service <https://opac.dl.itc.u-tokyo.ac.jp/opac/ask/?lang=1> is also available. ASK is a library reference service. You can send questions via the Internet and receive answers from university library staff.

Earthquake Research Institute

The University of Tokyo

Library Guide

Opening hours (circulation and reference)
Monday-Friday 9:00-12:00, 13:00-17:00
Closed on Saturdays, Sundays, national holidays, year-end and new-year holidays, and university-wide summer holidays

ERI members can enter the library using fingerprint authentication at any time.

2nd building, 3rd floor
1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-0032
E-MAIL: eri-lib@eri.u-tokyo.ac.jp
PHONE: +81-3-5841-5669 ext. 25669
FAX: +81-3-5800-3859
Website: https://www.eri.u-tokyo.ac.jp/tosho/index-e.html

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Library card

A University staff/student IC-embedded ID card may be used as a library card. ERI Library issues a library card to a ERI member who does not have one. Bring a certificate of enrollment to the ERI Library. The library card is used in common by University libraries.

Finding library materials

We offer three search options depending on your purpose.

● Printed materials: **The University of Tokyo Library OPAC**
https://opac.dl.itc.u-tokyo.ac.jp/opac/opac_search/?lang=1
A Catalogs of printed books and journals kept by UTokyo Libraries and their location details.

● E-journals and E-books: **E-Journal & E-book Portal**
https://www.lib.u-tokyo.ac.jp/ext/ejportal/?paramdict=en
Summary of links to electronic materials available at UTokyo (including full texts of materials stored in databases and free electronic journals available to the public).

● Printed and electronic materials: **TREE**
https://tokyo.summon.serialssolutions.com/en/
The TREE (UTokyo REsource Explorer) service allows you to easily search for academic information from one search window. You can search for books, and electronic and hardcopy materials at one time without worrying about choosing a database.

Borrowing and Returning

Borrowing: Bring materials and your library card to the service counter.

Returning: Bring materials to the service counter. During closing hours, leave materials to be returned in the book drop located in front of the library entrance.
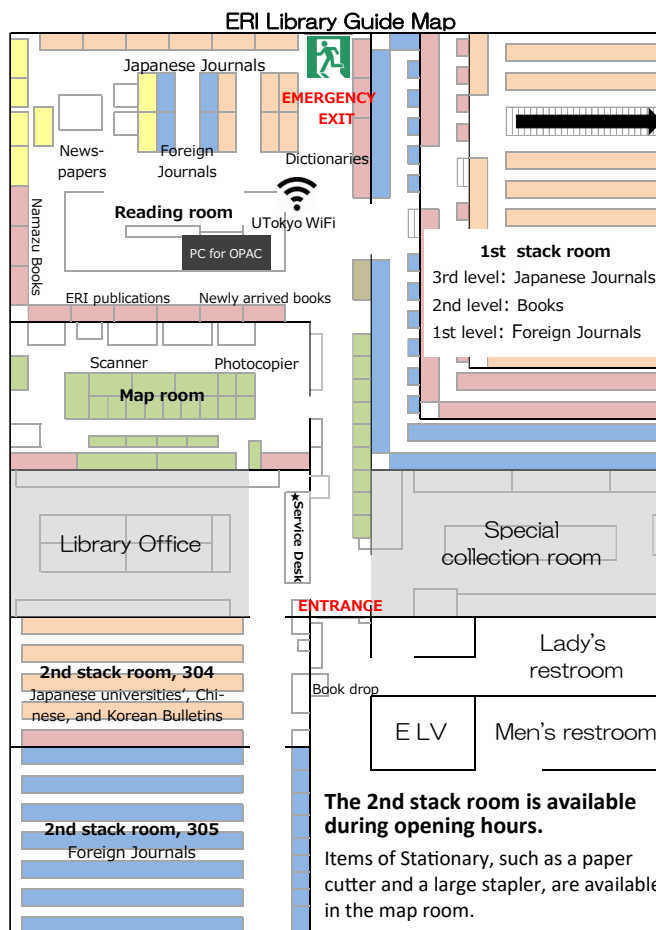
Loan period and number of loans permitted

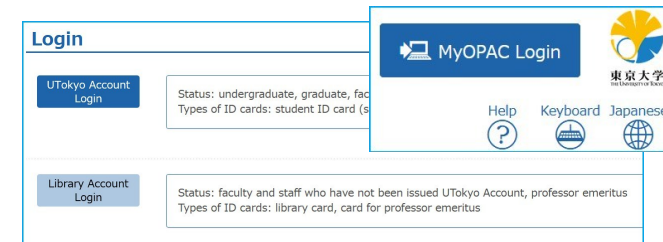|	Affiliation	Loan period	Number of loans permitted	Renewal allowed
Books	ERI members	one month	no limit	once for one month
	other UTokyo members	two weeks	five vols.	once for two weeks
Bound journals	ERI members	one month	no limit	once for one month
	other UTokyo members	two weeks	five vols.	once for two weeks
Unbound journals, maps,CDs,etc.	ERI members only	one week	no limit	once for one week

Location of materials

You can freely access materials in the reading room and stacks. Books are located by call number order; journals are shelved alphabetically by title.

Reading room	Newly arrived journals, newspapers, dictionaries, CD-ROMs, ERI publications, etc.	
1st stack room	1st level	Back issues of foreign journals
	2nd level	Books
	3rd level	Back issues of Japanese journals
2nd stack room	Room 304	Bulletins published by Japanese universities, journals in the Chinese and Korean languages
	Room 305	Foreign journals used infrequently and journals in Cyrillic letters
Map room	Geological maps, nautical charts, large-scale maps, etc.	

ERI Library Guide Map

Japanese Journals
EMERGENCY EXIT
News-papers
Foreign Journals
Dictionaries
Namazu Books
Reading room
UTokyo WiFi
PC for OPAC
ERI publications   Newly arrived books
Scanner   Photocopier
Map room
Library Office
*Service Desk
ENTRANCE
2nd stack room, 304
Japanese universities', Chinese, and Korean Bulletins
Book drop
2nd stack room, 305
Foreign Journals
Lady's restroom
E LV   Men's restroom

1st stack room
3rd level: Japanese Journals
2nd level: Books
1st level: Foreign Journals

Special collection room

The 2nd stack room is available during opening hours.

Items of Stationary, such as a paper cutter and a large stapler, are available in the map room.

MyOPAC

By logging in to MyOPAC <**https://opac.dl.itc.u-tokyo.ac.jp/opac/opac_search/?loginMode=disp&lang=1**>, you will be able to use various services via web. "MyOPAC Delivery Request Service" (delivery of photocopied material or PDF files, etc.) required advanced registration. ERI members may register at ERI Library.

UTokyo Account: Log in with your UTokyo Account.
Library Account: The User ID is the last 10 digits at the bottom right of your Library card. The initial password is issued at ERI Library.

What Can I do with MyOPAC?

● **Checking books you have borrowed and extending the due date** [1]
Via "MyOPAC Service">"Status of Loan/Reservation" menu.

● **Reserving books or placing delivery requests for books/copies**
You may reserve a book on loan or place a delivery request for books/copies that are not available in ERI. [2,3]

Log in to MyOPAC and search for the materials you need. The buttons below will be shown in the search results. You may place requests by clicking them.

Reserve Click this button to reserve a book on loan or to place a delivery request from other libraries.

Copy There are two options for photocopy requests.
When requesting with the "Copy" button, a hardcopy will be sent to ERI Library. ERI Library will let you know when it is available to pick up.

PDF PDF is quicker and more convenient. Upon request, a PDF file of an article will be made and uploaded to the server. You will receive a notice by e-mail from the holding library. You can then either read the PDF or print it out. PDF files are accessible through computers

*1 You cannot extend overdue books or books reserved by other users.
*2 There is no burden of expense for ERI members. (with exceptions)
*3 If you cannot find the material you need in UTokyo, you can obtain it from other universities or institutions using the "Interlibrary Loan/ Photocopy Request to Other Univ." link.